



LE Aviation Private Pilot Folder Checklist

(Jeppesen)

Side A

Date:

_____ Private Pilot Student Record
_____ Stage 1 Exam
_____ Stage 2 Exam
_____ Stage 3 Exam
_____ Pre-Solo Written Exam
_____ E6B Exam
_____ Final A Exam
_____ Final B Exam
_____ Knowledge Test Results
_____ Ch. 2 Answer Sheet
_____ Ch. 3 Answer Sheet
_____ Ch. 4 Answer Sheet
_____ Ch. 5 Answer Sheet
_____ Ch. 6 Answer Sheet
_____ Ch. 7 Answer Sheet
_____ Ch. 8 Answer Sheet
_____ Ch. 9 Answer Sheet
_____ Ch. 10 Answer Sheet
_____ Ch. 11 Answer Sheet

Side B

Date:

_____ LEA PVT Folder Checklist
_____ Stage Check Checklist
_____ Copy of Government issued ID
_____ Copy of Birth Certificate
_____ Copy of Passport
_____ Copy of Certificates
_____ Copy of Medical Certificate
_____ Renter's Agreement/Account info
_____ Renter's Agreement Addendum
_____ Proof of Renters insurance
_____ Headset Renters Agreement
_____ Customer Credit Card info
_____ Pre-Rental POH test
_____ Aircraft Flight Checkout

***TSA DOCS MUST BE ON FILE BEFORE FLIGHT TRAINING CAN BEGIN! (NO EXCEPTIONS)**

LE Aviation PVT Stage Check Checklist

(Jeppesen)

Stage I Checklist (Flight lesson #10):

- Stage 1 Exam test results – Should be completed on ground lesson 6
- Stage 2 Exam test results – Should be completed on ground lesson 10
- Ground lessons 1-10 recorded on Private Pilot Student Record
- Chapters 1-7 answer sheets *(if applicable)*
- Pre-Solo Written exam *(Corrected to 100%)*
- Flight lessons 1-9 recorded on Private Pilots Student Record *(Times totaled and lessons signed)*
- Stage totals verified

Stage II Checklist (Flight lesson #20):

- Stage 3 Exam test results – Should be completed on ground lesson 15
- Final Exams A & B
- Ground Lessons 11-17 recorded on Private Pilot Student Record
- Chapters 8-11 answer sheets *(if applicable)*
- Flight Lessons 11-19 recorded on Private Pilot Student Record *(Times totaled and lessons signed)*
- E6B Exam *(Corrected to 100%)*
- A **COMPLETE** cross country flight plan will be required for the ground portion of the stage check
- Stage totals verified

Stage III Checklist (Flight lesson #25):

- Flight Lessons 21-24 recorded on Private Pilot Student Record *(Times totaled and lessons signed)*
- A **COMPLETE** cross country flight plan will be required for the ground portion of the stage check

End of Course Flight Check (Flight lesson #26):

- Copy of FAA knowledge test results in Folder
 - Reviewed deficient areas as per FAR 61.39 Sign/Date _____

	DUAL					SOLO		Total
	Day Local	Day X-Country	Night Local	Night X-Country	Instrument	Day Local	X-Country	
<u>Stage 1</u>	/9				/1	/5		/9.5
<u>Stage 2</u>	/4	/2	/1	/2	/2	/2	/2.5	/13.5
<u>Stage 3</u>	/6						/6	/12
Totals:	/19	/2	/1	/2	/3	/2.5	/8.5	/35



Aircraft Renters Agreement and Customer Account Info

I have received, read and understand the entire contents of the "LE Aviation Aircraft Renters Manual" Dated October 2018. I have inquired of and gave received clarification to all questions I might have had relating to its contents. I hereby accept all the conditions and requirements set forth in the "Manual".

I understand that in order for LE Aviation to obtain insurance coverage from its provider, LE Aviation is required to get the following from each of its renters/students:

1. **A Signed Aircraft Renter's Agreement**
2. **A Complete Pre-Rental Pilot Operating Handbook Open Book Review Worksheet signed by LE Aviation Certified Flight Instructor**
3. **A Pre-Rental Checkride Form signed by a LE Aviation Certified Flight Instructor**
4. **A Copy of a Driver's License or other picture ID**
5. **A Copy of a current Medical Certificate**
6. **A Copy of a Valid Pilot Certificate**

I agree to comply with all of the above requirements of this "Agreement". I understand that my failure to do so could result in the forfeiture of my insurance coverage and the termination of my rental privileges with LE Aviation.

I further agree that as a condition of this agreement, I will provide LE Aviation with a signed "Credit Card Authorization Form".

Renter's NameRenter's SignatureDate

Email:			
Home Phone:	()	
Cell Phone:	()	
Work Phone:	()	
Permanent Address:			
	<i>Street Address</i>	<i>City</i>	<i>State</i> <i>Zip</i>

(If different from permanent mailing address)

Mailing Address:			
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Emergency Contact:

*Relationship**Name**Address**City**State*

Individuals Phone #: () _____



This Addendum (“Addendum”) is made pursuant to the LE Aviation Rental Agreement (“Agreement”)

- A. **Damage to Aircraft.** The undersigned pilot agrees to pay for any damage to the aircraft as a result of Pilot’s use of the aircraft. It is the pilot’s sole responsibility to ensure proper treatment and handling of the aircraft rented to the pilot. The pilot will also be responsible for any death, damage, destruction and any liability to any property or persons, and any cost, damages, and losses, including loss of use and attorney fees, arising in connection with use of the aircraft. Non-owned aircraft damage liability insurance coverage with a minimum Hull coverage of \$20,000.00 is required in all aircraft, except the Seminole, Cirrus and Husky, for which a Hull coverage of \$50,000.00 is required for the Seminole and Cirrus and Hull coverage of \$110,000.00 is required for the Husky.

- B. **Hold Harmless.** The pilot hereby agrees to defend, indemnify, and hold harmless LE Aviation and its affiliates and their shareholders, directors, officers, members, managers, employees, agents, representatives, contractors, attorneys, insurers, successors, heirs and assigns from and against any and all liabilities, claims or damages of any kind which results from or are in connection with the pilot’s rental of an aircraft pursuant to the Agreement. Without limiting the generality of any of the foregoing, the pilot also agrees to be responsible for the payment of any damages caused to the pilot, third parties, personal property and the property belonging to third parties, and to the aircraft and/or the equipment while in the pilot’s possession and use.

- C. **Compliance with Regulations.** The pilot hereby agrees to comply with all Federal Aviation Regulations at all times. The pilot further agrees that the aircraft shall only be operated in accordance with all federal, state, and local laws and regulations.

- D. **Law and Venue.** This agreement shall be governed by and construed in accordance with the laws of the state of Utah, without regard to any applicable conflicts or choice of law provisions. This agreement shall not be governed by the applicable Uniform Commercial Code. The exclusive venue for any judicial action or proceeding arising out of or relating to this agreement shall be the state and federal courts of competent jurisdiction located in Salt Lake City, Utah, and the parties hereby consent to the jurisdiction of said courts and waive any objection that venue in any such courts is inconvenient. In any action to enforce any part of this agreement, the prevailing party may collect from the non-prevailing party, in addition to any damages or injunctive relief, any reasonable costs, fees and expenses, including attorneys’ fees.

I, _____, Agree to and understand the above Addendum

Signature

Date



Headset Rental Agreement

I understand that I am responsible for any and all headsets rented to me by LE Aviation. I will be charged the full value of the headsets if lost or not returned, or the cost of repairs if headsets are damaged. I will be responsible to pay for the headsets at the time they are returned. If any balance remains due on my account at the end of the day, I authorize LE Aviation to charge my credit card for the full amount of any remaining balance. I will inspect the headsets rented to me before use to ensure they are in full working order.

Customer Name

Customer Signature

Date

***A CREDIT CARD MUST BE ON FILE TO RENT A LE AVIATION HEADSET**



CREDIT CARD AUTHORIZATION FORM

Circle Type: VISA MASTER CARD AMERICAN EXPRESS DISCOVER

Customer Name: _____

Card Number/ Exp. _____ Enter into Total FBO under Customer Account Information

Card Billing Address: _____

Street Address

City

State

Zip

Phone: () _____

I understand that I am responsible for paying for all products and/or services when they are received. If any balance remains due on my account at the end of each day, I authorize LE Aviation to charge my credit card as indicated above for the full amount of any remaining balance. This authorization will remain valid as long as I continue to use LE Aviation Products and/or services.

Customer Name

Customer Signature

Date

***A CREDIT CARD MUST BE ON FILE FOR THE RENTAL OF LE AVIATION HEADSETS, AND FOR THE RENTAL OF LE AVIATION AIRCRAFT**