

If an Aircraft is involved in an incident or accident at the South Valley Regional Airport the following shall occur:

- 1- If the accident is life threatening or there is a fire call 911 immediately.
- 2- Contact the airport manager (Steve Jackson) immediately at 801-647-5532.
In the event the airport manager doesn't answer call Drew Grange 801-231-9313
In the event Drew Grange doesn't answer contact the Airport Police 801-575-2405
- 3- No LEA employee is authorized to access the taxiway or runway until escorted by a Salt Lake Department of Airports employee, unless the accident is life threatening and immediate response will save a life.
- 4- Aircraft removal is not authorized unless requested by the airport manager or his designee.
- 5- All LEA aircraft operations will stop until the runway is confirmed open.
- 6- LEA line manager will complete the Phillips 66 aircraft accident report and submit if applicable.
- 7- Comply with the steps listed below.

If an accident/incident involving an LEA aircraft or instructor happens ANYWHERE (U42, other airport, field, lake, etc.) the following shall occur:

- 1- Follow all requirements of the FAR's
- 2- Notify company management as listed below immediately.
 - a. First call, James Gale 435-757-0416
 - b. Second Call, Carson Sharp 801-870-8655
 - c. If unable to reach James or Carson, Call Scott Weaver 435-770-6533
 - d. If unable to reach Scott, Call Don Weaver 801-870-5681 or 801-455-9186
- 3- DO NOT MAKE ANY STATEMENTS OF OPINION OR FACT TO ANYONE.
 - a. You should cooperate with the FAA or NTSB. If asked questions regarding the specific circumstances of the incident or accident you should respond "that you need time to compose yourself and your thoughts."
- 4- An LEA Safety Report will be submitted to LEA Management.

Any phone calls regarding an incident or accident received at any office or cell phone are to be referred to James Gale at 435-757-0416.