

Non-Owned Aircraft Checklist

Instructor Requirements in non LE Aviation aircraft – All flight instructors flying in non LE Aviation aircraft shall obtain a certificate of insurance, naming LE Aviation, Inc. as additional insureds on customer's aircraft Hull and Liability insurance policy. This additional insured coverage shall be primary and non-contributory with any hull or liability insurance coverage carried by LE Aviation, Inc. This document shall be placed in the students' folder prior to any flights. Written approval must be granted by the Chief Flight instructor prior to flying any non LE Aviation aircraft. A thorough checkout in the aircraft is required and a basic inspection must be performed by maintenance personnel to verify the aircraft is airworthy condition and all inspections and AD's are complied with. Instructors are not allowed to instruct in Experimental Aircraft, or aircraft with non-standard airworthiness certificates.

Aircraft/Owner Information

Aircraft Make: _____

Aircraft Model: _____

Aircraft Tail Number: _____

Owner Name: _____

Owner Phone Number: _____

List of Approved Instructors: _____

Instructor Checkout

Instructor: _____

Checkout Date: _____

Checkout Aircraft: _____

Checkout Instructor: _____

Insurance

Insurer: _____

Broker/Agent: _____

Phone number: _____

Email Address: _____

Insurance paperwork is on file for the customer? **YES NO**

Maintenance

Date of most recent Annual: _____

Date of LEA inspection: _____

Is there a thorough record of AD compliance? **YES NO**

Name of Maintenance personnel: _____

Signature of LEA Maintenance Personnel: _____

Chief Flight instructor Sign-Off

I have reviewed the instructor checkout, aircraft insurance, and aircraft maintenance information and certify that this aircraft may be operated under LE Aviation operation and safety procedures.

Chief Signature: _____ Date: _____

Instructor Signature: _____ Date: _____