

If an Aircraft is involved in an incident or accident at the Logan Airport the following shall occur:

- 1- If the accident is life threatening or there is a fire call 911 immediately.
- 2- Contact the airport manager (Lee Ivie) immediately at 435-752-8111 or 801-717-0823.
- 3- No LEA employee is authorized to access the taxiway or runway until escorted by the airport manager or LEA line employees who have been approved by airport manager, unless the accident is life threatening and immediate response will save a life.
- 4- Aircraft removal is not authorized unless approved by the airport manager or his designee.
- 5- All LEA aircraft operations will stop on the affected runway until the runway is confirmed open.
- 6- LEA line manager will complete the Phillips 66 aircraft accident report and submit if applicable.
- 7- Comply with the steps listed below.

If an accident/incident involving an LEA aircraft or instructor happens anywhere including KLGU, other airport, field, lake, etc.) the following shall occur:

- A. Follow all requirements of the FAR's
- B. Notify company management as listed below immediately.
  - a. First call, James Gale 435-757-0416
  - b. Second Call, Kim Hall 435-760-0684
  - c. If unable to reach James Kim, Call Scott Weaver 435-770-6533
  - d. If unable to reach Scott, Call Don Weaver 801-870-5681 or 801-455-9186
- C. DO NOT MAKE ANY STATEMENTS OF OPINION OR FACT TO ANYONE.
  - a. You should cooperate with the FAA or NTSB. If asked questions regarding the specific circumstances of the incident or accident you should respond "that you need time to compose yourself and your thoughts."
- D. An LEA Safety Report will be submitted to LEA Management.

Any phone calls regarding an incident or accident received at any office or cell phone are to be referred to James Gale at 435-757-0416.